



# Welcome to Marian College

Established by the Brigidine Sisters on the current site in 1888, Marian College prides itself on its very long historical commitment to providing high quality learning and teaching for young men and women of the Ararat-Grampians-Stawell region.

Marian College is a Kildare Education Ministries school in the Brigidine tradition that continues to offer high quality educational opportunities and experiences, which will shape our students in positive ways throughout their lives.

At Marian College we seek to provide an education that empowers students to become life-long learners, who are encouraged to think creatively, to analyse critically, to respond intelligently, and with thought and compassion for others.

As a Catholic learning community we endeavor to keep the Gospel values at the heart of our school, and actively promote high expectations, respectful communications, perseverance, tolerance, compassion, justice and service.

Our Learning and Teaching programs are designed:

- to be challenging and responsive to emerging needs in education that are tailored to support personalised learning pathways,
- to promote innovation and creative thinking,
- to embrace contemporary technologies and real-world experiences, and
- to excite the imagination and passion in the pursuit of excellence.

Students are encouraged to excel and to work towards continual improvement to achieve their best. We are very proud of our strong Brigidine identity and ethos, where staff actively promote and nurture the spiritual, intellectual, emotional, physical and social growth of all students.

Teachers work collaboratively and reflectively in Professional Learning Teams to continue to remain at the forefront of advancing teaching and learning practices. They endeavour to model learning and a passion for learning, providing on-going effective feedback for continual improvement.

Our innovative, Teacher Advisor (TA) program, represents an integral element of our mission. Each TA is the advocate and role model in the lives of the students in their care. They support these students academically and socially throughout their secondary journey. In partnership with parents, they help guide students to flourish and grow into thoughtful young men and women.

At Marian College we challenge our students to be people of courage and action, and to find their voice and place in the world.

If you would like to know more about how Marian College can best serve the educational needs of your son or daughter, please contact our enrolments staff for further details.

Mrs Carmel Barker  
Principal



# Information for Prospective Families



PRINCIPAL  
CARMEL BARKER



HEAD OF WELLBEING  
STEPHANIE SARAVANJA



HEAD OF LEARNING  
AND TEACHING  
MATTHEW SUMMERS



HEAD OF ORGANISATION  
AND STUDENT PATHWAYS  
LUCY EDWARDS

## Marian College

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[principal@mcararat.catholic.edu.au](mailto:principal@mcararat.catholic.edu.au)

# Faculty Heads & Coordinators



Religious Education Coordinator  
STEPHEN EAST



Head of The Arts  
BARB VENN



Head of English  
STEPHANIE MANSELL



Head of Humanities  
MICHELLE HOGAN



Head of School Improvement  
NATALIE WIRPER



Head of Maths  
JOHN COGHLAN



Head of Science  
TREVOR HUNT



Head of Physical Education  
PAUL McLOUGHLAN



Head of Sport  
MICHAEL HARRICKS



Head of Technology  
MEGAN SHEA



Head of VET/VCAL  
DANI SMITH



Learning Diversity & Year  
7 Transition Coordinator  
RHONDA NORTH



Justice & Democracy  
EMILY LINDSAY

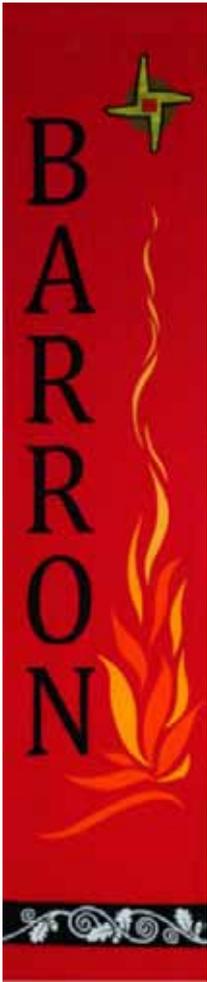


College Counsellor  
KEVIN GRIFFITHS



College Counsellor  
DEBRA WILSON

# 2021 HOUSE LEADERS



Erica  
McConachy

The symbol of Barron House is Fire which represents light, warmth, welcome, transformation and passion for justice. Fire is a symbol of energy and light in pre-Christian times. 'Brigid's Fire', a flame that was never extinguished, burnt in Kildare until the sixteenth century when King Henry VIII had it extinguished as part of the Reformation.



Mary-Lou  
Boatman

The White Dove symbolizes innocence, gentleness and peace. All qualities St. Brigid was known for. Animals play a significant role in many of her legends, with St. Brigid possessing a deep respect for all of creation. So, just as St. Brigid cared for the animals, so to do we strive to be stewards of the animals and of the Earth.

Donna  
Spalding



The symbol of Kelly House is a jewelled sword. The inspiration behind this chosen symbol is St. Brigid who, it is said, gave away her father's valuable jewelled sword to a needy family so that they could sell it for food and shelter. The symbol of the sword emphasizes a commitment to social justice and altruism, and reminds us of what is truly important in society - equity and justice for all.



Nick  
Lloyd



The chosen symbol of Synnott House is the lighted Brigidine lamp which represents the light of Christ and the light of learning. The lamp emphasizes the importance of learning and is a common symbol across Brigidine schools. The lamp serves as a constant reminder that we are all on a lifelong path of learning and it represents the importance of all individuals in the Marian College community.



# College Vision

## Our College Vision

Marian College is a dynamic and nurturing Kildare Education Ministries Catholic school in the Brigidine tradition. We are committed to ensuring a vibrant and challenging educational environment of learning and personal growth. Our safe supportive environment will empower our young people to become part of a generation responsible for bringing positive change to our world.

## Graduate Outcomes

Young men and women with an awareness of spirituality and faith:

- Who are welcoming, respectful and inclusive
- Who are hope-filled, confident and reflective
- Who embrace a life-long love of learning and strive for excellence in all they do
- Who are responsible, independent and ready to bring positive change to their community
- Who endeavour to reflect the Brigidine Core Values in all they do.

## Governance

In September 2013, Kildare Ministries was established by the Holy See as a Public Juridic Person (PJP) at the request of the Congregation of the Sisters of St Brigid (Brigidine Sisters) to succeed and to carry on the ministries previously conducted by the Brigidine Sisters in Australia. As a PJP, the Trustees of Kildare Ministries are the Catholic authority for Marian College.

## Stewardship Council

The Stewardship Council of Marian College has delegated authority from Kildare Education Ministries in matters such as policy, strategic planning and community engagement.

A Kildare Education Ministries (KEM) Board Director will attend Stewardship Council Meetings as a non-voting member and point of contact with the KEM Board. The KEM Board member is also a source of support for the Principal and the Chair of the Stewardship Council.

The major functions of the Stewardship Council are:

1. To support the Principal as a group that informs key decision making for the school.
2. To monitor the structure and processes that exist for the school to be a high performing place of learning and wellbeing for students.
3. To monitor and contribute to the development of policies for the school.
4. To plan for the future by studying trends in education, local demography and emerging needs.
5. To monitor the recurrent and capital finances of the school.
6. To participate, together with staff, in the development of strategic planning, the Annual Action and Master plans for the school.
7. To contribute to the positive promotion of the school within the wider community.



# Marian College Story



Marian College has a long and distinguished history. After a visit to Abbeyleix, Ireland, by Dr. Moore, the then Bishop of Ballarat with five sisters from the Brigidine Community journeyed from Ireland to Ararat in 1888, to begin a long and steadfast educational tradition. Mother Gertrude Kelly, Mother Cecilia Synnott and Sisters Josephine Clancy, Paul Barron and Malachy Byrne arrived in Ararat 1888.

The building of the Brigidine Convent commenced in that same year and in August 1889 the foundation stone was laid with due ceremony. The Convent was built in stages with the final section being completed in 1900.

The Brigidine Convent opened a primary section as the Marian School in 1954. With this name change came the construction of two new classrooms. In the early 1960s the Convent phased out the primary section.

In subsequent years, additions, alterations and renovations were constantly occurring. The year 1969 saw a modern Science Laboratory and prep room added. In 1979 a new set of classrooms known as the Ursula Hayes Wing were built.

The College took female boarders from its inception. Rules and regulations pertaining to the early boarders to us seem quite amusing.

Boarding ceased at the College in 1980 thus beginning the conversion from convent building to



Founding Principal of Marian College - Mother Gertrude Kelly





school building with the nuns moving into the present convent. The school now occupies the entire convent building with the library in the old boarders' dormitory.

Students are drawn from Ararat and outlying areas. Without suitable means of transport Stawell students were unable to attend the College, with the exception of the boarders. Father Brendan Davey was instrumental in transporting students from Stawell, firstly by car, to Marian College. As the numbers grew, students came by mini bus. Today several buses bring a large percentage of students from Stawell every day.

For many, many years the school was staffed entirely by the Brigidine Sisters. Lay staff began to be employed during the last half of the 20th Century with Mr. John Shannon being the first lay Principal to be appointed to Marian College by the Brigidine Provincial Council in 1980.

Between 1996 and 1999 the college underwent major alterations. Renovations and updates occurred throughout all areas of the college. A new VCE Wing and Technology/Arts/Home Economics/Textiles and Computer Wing were added. These new wings were named the 'Dorothy Molloy' and 'Brendan Davey' Wings.

The school has again been transformed with further upgrades after the addition of the 'Kate Griffin Wing' in 2005.

The Sister John Spurr Multipurpose Centre was completed in 2012, providing a very welcome large gymnasium/assembly space and two additional classrooms for the College.

Two years later the Trade Training Centre housing a state-of-the-art science room underneath the main building was officially opened.

With the purchase of the car dealership on the corner of King and Barkly Streets in 2013 and subsequent refurbishment the College expanded the Applied Learning and VET opportunities within the College.

On 20th July 2018, the new Brigidine Centre was officially opened by the Honorable Mr. Dan Tehan and the Brigidine Sisters.

In August of the same year, in what was a very moving and significant ceremony, the Brigidine Sisters entrusted the land upon which Marian College is situated to the Trustees of Kildare Ministries.

The Sisters continue to remain engaged and supportive of the work and mission of Marian College. Their guiding hands, generosity and continual support are greatly appreciated.



# Enrolling at Marian College

## The Courage to Succeed

Marian College provides opportunities for all students to grow in positive and diverse ways. Our strong academic focus and comprehensive program of wellbeing, provides a safe, inclusive environment where students find the courage to face challenges confidently, explore individual creativity, and nurture their unique gifts and talents.

At Marian College we challenge students to reach high, and to reject the concept that 'success' and 'intelligence' are predetermined.

Integral to our College are the strong values and Christian mission that guides and supports our work. As a Kildare Education Ministries College in Brigidine tradition, we understand the role we share with Parents and Guardians, to nurture our young people towards independence, confidence and compassion.

The Courage to succeed takes strength and gentleness - 'Fortiter et Suaviter'.

## Enrolling at Marian College

At Marian College we aim to create a community where all students are respected for their unique qualities and gifts. We understand that not all students learn in the same way or the at the same pace.

At Marian College we value:

- High Expectations;
- A Strong Value System;
- An Invitation approach to explore and celebrate faith;

- Academic vigor and high standards for all pathways;
- Growth toward self discipline and personal responsibility;
- Teachers who understand that students thrive best when they feel respected, cared for and challenged to be their best.

Priority of enrolment is given to:

- Catholic students at local Catholic Schools
- Catholic students at other schools
- Siblings of current or past students of Marian College.

There is always a high demand for a place at Marian College. We endeavour to do our best to meet this high demand given our current resources.

## Enrolment Application Fee

Applications for enrolment are to be accompanied by a non-refundable administration fee of \$100.00 per student. This amount will be offset against the first year's tuition fees.

## Information Sessions and Interviews Year 7 2022

Enrolment interviews for Year 7, 2022 will be conducted either face-to-face onsite or via zoom. Parents may register their name with the College Office to arrange a suitable time. Enrolments are welcomed from Year 4 onwards.

Please see the College Website for more details.



# Transition to Secondary School

## Transition to Secondary School

At Marian College we acknowledge that entering secondary school is both exciting and challenging. The new location, routine and expectations may be daunting to some Year 7 students. However, we make every effort possible to ensure that our Year 7 students settle in as comfortably and confidently as possible.

We have two full Orientation Days, which give the students a realistic taste of things to come. The Grade 6 students tend to leave this day feeling a little more familiar with their surroundings, and warmly welcomed into the Marian College Community.

The Year 7 Camp is held early in Term One. This is a wonderful opportunity to meet with new peers in a friendly, safe and enjoyable surrounding. Many activities focus on team building, friendships and getting to know each other and the Marian community.

Parents are encouraged to work in partnership with staff, to help develop good routines, positive self esteem and effective work habits in their children. Through regular contact between teachers and parents via the TA Reports, phone calls and meetings, little problems tend to be resolved quite simply.

We look forward to working together to make your child's transition to Marian College a memorable and special experience.

## Withdrawal of Students

In the event of a student withdrawal from Marian College during the year, there may be an entitlement to a partial reduction in the annual fees for the proportion of the school year remaining, less any fees/costs the College has paid that it cannot recover (such as VET/VCAL Fees). This reduction only applies where the withdrawal is prior to the commencement of Term 4.

Marian College does require formal, written notification by letter or email, from the parents/guardians when a student exits the College. Students will remain on the official roll until the student's exit date is confirmed. Fees will continue to be charged for each student until they are formally withdrawn from the College.



# Fees

## Payment Options

School Fees may be paid using any of the following options:

- Cash/Cheque
- EFTPOS
- Credit Card
- BPAY
- Direct Debit
- Centrepay

Marian College is committed to providing an affordable fee structure, which is kept deliberately low to ensure that parents/guardians wishing to access a high quality education are able to do so within their local community.

We understand many families experienced hardship in 2020. It is our commitment to support our families at this stage by retaining our current low fees. (Please see the only exceptions below.)

### Table of School Fees 2021

1st Child	\$1,890.00
2nd Child	\$1,390.00
3rd Child	\$1,130.00
4th Child	\$880.00

These fees are inclusive of normal excursion and tuition costs. Parents/guardians wishing to enrol students, but who have concerns about being able to afford the fees, should contact the College Business Manager.

In 2022 we will be offering a \$400 per student discount where the parents have a Veterans Affairs Gold Card or are eligible for a Centrelink Health Care Card (HCC0 or Pensioner Concession Card (PCC).

## Additional Costs

Marian College also charge the following costs:

- \$100.00 Annual iPad charge. This is charged to Year 7-10 students and covers the cost of the iPad provided to students in Year 7. Ownership transfers to parents/guardians at the end of Year 10.
- Cost of electronic books and programs that are paid in bulk by the College. These electronic books/programs substitute for books that would have appeared on student booklists previously.

## Booklists

Marian College endeavours to minimise the cost of all resources, however, this can vary according to the subjects studies and year level. Booklists will be available in Term 4. Text books and associated stationery are provided by an external party. Payment is made by the parents/guardians to the external party managing the process, who also organise the distribution at the start of the school year.

Students may use second hand texts where they are the same edition as the texts prescribed on the booklist. Parents/guardians experiencing difficulty paying upfront cost of the booklist should contact the College Business Manager to discuss alternative payment arrangements.



# T ransport

## Transport

The bus service is subsidised by the State Government for students travelling to the Catholic school or college situated closest to their home address.

Two bus companies cater for town and country students to a radius of approx 70km's from Marian College-

- Through Christians Bus Co and in association with Ararat Community College, seven buses transport students to and from areas including Armstrong, Crowlands, Elmhurst, Warrak, Buangor, Beaufort, Tatyoon, Yalla Y Poora, Willaura, Moyston, Rhymney and associated districts.
- Through Sandlants Bus Company we cater for the Stawell and District students including those from Pomonal, Halls Gap, Landsborough and Great Western.
- A private bus service arranged by Marian College transports students from Stawell to outlying areas such as Landsborough and Navarre. Further information regarding costs are available from the Business Manager.

Students and Parents/Guardians must complete and sign the application forms including the Code of Conduct Declaration before bus travel can commence. Senior students are appointed bus monitors/captains.

## Student Conveyance Allowance

The student conveyance form is completed by families who:

- have children on the Pomonal/Halls Gap bus or the Stawell/Great Western bus
- travel more than 4.8km to the nearest bus stop.

The Business Manager is available for all fee enquiries and for account payments.

General Office 8.00am – 4.30pm.  
Business Manager 8.30am – 4.30pm.



# Wellbeing and Reporting

## Pastoral Care and Wellbeing

At Marian College the wellbeing of every child is primary to effective learning. Our Wellbeing and Pastoral Care program are extensive and designed to meet individual needs. From the Wellbeing Team, Counsellors, Learning Diversity Team, OAK Program Leaders and House Leaders to the Teacher Advisors, each play a vital role in supporting all students. At Marian College we understand students thrive best when they are happy. Part of developing that happiness is by understanding teenagers and by providing guidance and support to build confidence, resilience and positive relationships with others.

Our Teacher Advisor System (TA) develops strong, lasting, positive relationships between students and between families and the College. Continued reporting provides Parents with an opportunity to engage in your child's learning, to ask questions, and to ensure your child does not 'fall between the cracks'.

Our comprehensive monitoring processes enable staff to quickly identify students for extra support and extension opportunities. At Marian College we understand each child is unique and should be valued for their own gifts.

## Counselling Service

At times students may experience stress in their life. For most, this is a normal part of navigating the teenage years. With increased stress levels, extenuating circumstances, family tragedy or illness, some students seek extra support to build the necessary skills to flourish. Marian College has two Counsellors available to students. Students can self-refer or have Parents refer on their behalf. If you have any concerns about your child's wellbeing please do not hesitate to contact our Head of Wellbeing (Ms. Steph Saravanja) or Counsellors (Mr. Kevin Griffiths and Ms. Debra Wilson).

## Reports and Parent Access Module (PAM)

Marian College provides parents and students with opportunities for continual online reporting and feedback.

Parents are allocated with an individual, private sign-in through our Parent Access Module (PAM) on the College website.

For families with internet access difficulties or other needs, a hard copy can be supplied on request.

Opportunities are available to support your child's learning, to encourage and affirm their growth, and to assist them to organise their time for upcoming assessment tasks.

Reports are provided about every 6-7 weeks and include academic and wellbeing progress.

## Medication Permission

The dispensing of medication by the staff of Marian College is governed by the Marian College Medication Policy. Consent is required from Parents/Guardians on the student's Medical Profile/Parent Access Module (PAM) before staff are able to administer Paracetamol or Ibuprofen.

Marian College Medication Policy requires clear instructions of the dosage for each child by their Parents/Guardians as well as verbal permission via phone call each time your child requests Paracetamol or Ibuprofen. If staff are unable to contact you, your emergency contact may be asked to grant permission.

Medication cannot be administered on verbal consent alone.



# Marian College Website

<https://www.mcararat.catholic.edu.au/>



The following Policies can be found on the Marian College website:-

- Child Protection and Safety Policy
  - Child Safety Code of Conduct
  - Complaints Policy
  - Privacy Policy
  - Assessment and Reporting Policy
  - Learning Policy
  - Learning Resources Policy
  - Camps and Excursions Policy
  - Professional Development Policy
  - Wellbeing and School Community Policy
  - Enrolment Policy
  - Australian democratic Principles Policy
  - Duty of Care Policy
  - Parent Code of Conduct
  - Whistleblower Policy
  - Student Cyber Safety Policy
  - IT Security Policy
  - Pastoral Care Policy
  - Bushfire Preparedness Policy
  - Uniform Policy
- Standard Collection Notice  
Student Residential Address and Other  
Information Collection Notice





## Kildare MINISTRIES

*Kildare Ministries is inspired  
by the transformative vision  
of the Christian story  
and our rich traditions.*

### Our Vision

A community where all people are valued, where all creation is recognised as sacred and where hope, justice and courage are our hallmarks.

### Our Mission

Responding to the changing needs of our world, we strive to build inclusive communities through the provision of education and community works.

#### Wonder

Celebrating all that is good with joy and gratitude

#### Justice

Making the needs of the vulnerable paramount

#### Courage

Speaking and acting with integrity

### Our Values

#### Compassion

Walking with and having empathy for all

#### Hospitality

Welcoming all

#### Hope

Bringing a sense of purpose

Kildare Ministries 54 Beaconsfield Parade Albert Park VIC 3206 Phone 03 9682 2973

[www.kildareministries.org.au](http://www.kildareministries.org.au)



# THE CULTURE OF LEARNING AT MARIAN COLLEGE

## Our Commitment to Learning

We encourage excellence and perseverance in learning

We strive for continuous improvement.



## Student Learning Action Statement



**I WILL:**

**Learn in every lesson**

**Come prepared for every lesson  
in attitude and action**

**Respect the learning environment**

**Respect the rights of others to learn**

**Accept new challenges**

**Persevere and complete all tasks  
to the best of my ability**

**Accept feedback as a chance to grow**



# Mobile Phone Policy

## School Procedures for use of Mobile Phone, Earbuds, Ear Phones and Smart Watches

### “Off and Away”.

For the purpose of this document, the term Mobile Phone includes but is not exclusive to Apple and Smart Watches, Ear buds and Ear phones.

1. The school discourages students from bringing Mobile Phones to school.
  - a. We are, however, aware that phones will come to school for a variety of reasons.
2. If a student chooses to bring their Mobile Phone to school, it **MUST** remain in their locker and be turned off during all class times. This includes, but is not limited to Teacher Advisor time, House time, Wellbeing, Assemblies (group or whole school) liturgies and other ceremonies, incursions and guest speakers, exams, study and tutorials.
  - a. Exceptions to the above can be made at the discretion of the classroom teacher for specific application, with prior approval from the Head of Learning & Teaching.
    - i. An example of exceptions (but not limited to); class based learning activities that involve using ‘apps’ that students have on their phones.
  - b. Failure to charge an Ipad or computer at the appropriate time is not a legitimate reason for permission to use a phone in class.
  - c. The school takes **NO** responsibility for damaged, lost or misplaced phones if the locker is not locked.
3. In cases of extraordinary circumstances, Parents may apply for an exemption for their child directly to the Principal. An example of an extraordinary circumstance includes (but is not limited to) students with medical diagnoses reliant on the use of phone applications for health monitoring and assessment.

A breach of these procedures will result in the Mobile Phone being taken by the schools representative and stored at the front office for the remainder of the day.

If the breach becomes a regular occurrence a school representative will make contact home.



# Marian College Uniform

- The expectation of Marian College is that students wear the full and correct uniform every day.
- The correct uniform is to be worn at school, travelling between home and school and on other occasions as required.
- Wearing of hats whilst outdoors is compulsory during Terms One and Four.
- If students' grooming is of an unacceptable fashion, they may not attend class.
- Visible tops, tee shirts or hoodies are NOT to be worn under the College shirt or top nor the Sports uniform.
- Marian College scarf and beanie or weather proof jacket are available from Foster's Mensland. While these items are not compulsory, **OTHER NON OFFICIAL SCHOOL UNIFORM ITEMS ARE NOT PERMITTED.**

## Grooming

### Girls

- Hair must be well groomed and of a single natural colour.
- Hairstyles and colours which invite attention are not acceptable.
- Shoulder length hair must be tied back at all times.
- Hair should be worn in a manner which keeps hair off face.
- No nail polish or make-up is to be worn.
- Blue ribbons are permitted to be worn.

### Boys

- Hair must be well groomed and of a single natural colour.
- Gel and similar hair products are not permitted.
- Shoulder length hair must be tied back at all times.
- Hairstyles and colours which invite attention are not acceptable.
- Hair should be worn in a manner which keeps hair off face.
- All boys should be clean shaven at all times.

## Shoes

The following shoes **are permitted:**

- Full-fitting, traditional school shoes with lace up fronts and a non-permeable polishable leather upper.

The following shoes **are not permitted**

- T-Bar or ballet style shoes nor any shoe that has perforations or mesh inserts.
- Black runners, walkers or skater shoes or boots.
- Volley, canvas, street shoes, deck shoes and slip on styles.

## Jewellery/Accessories

The following items **are permitted:**

- A small Christian religious symbol on a chain – both chain and symbol to be conservative.
- Girls may wear ONE pair of plain gold or silver studs or sleepers worn in the earlobes.
- Wrist watch

The following items **are NOT permitted:**

- Any facial jewellery or body piercings including clear jewellery.
- Stretcher/expanders.
- Any other form of jewellery is unacceptable unless the Principal grants special permission.
- Unnatural coloured contact lenses.



# Marian College Uniform

## Summer Uniform (Terms 1 and 4)

- Approved Marian College dress or approved navy shorts
- Pale blue short or long sleeved business shirt with Marian College logo.
- V neck woollen jumper with Marian College logo
- Marian College tie (optional)
- Marian College grey school socks with blue stripes



**Summer dress**



**Summer shirt and shorts**



**Summer Uniform with jumper**

## Winter Uniform (Terms 2 and 3)

- Marian College skirt or approved navy slacks
- Pale blue short or long sleeved business shirt with Marian College logo
- V neck woollen jumper with Marian College logo
- Marian College tie (optional)
- Marian College grey school socks with blue stripes or navy tights (worn with skirt)



**Winter slacks and jumper (tie is optional)**



**Winter skirt and jumper**

### Uniform Supplier

Foster's Mensland in Ararat and Stawell are the sole suppliers of the Marian College Ararat uniform.



## Sports Uniform

- Marian College Rugby Top with Marian College logo.
- 2019 Marian College sports top
- Approved navy blue shorts with Marian College logo
- Approved navy blue track pants with Marian College logo
- Marian College grey school socks with blue stripes.
- Athletics shoes.



**Sports Uniform**



**Track pants**



**Marian College logos on blue business shirts, sports short and track pants**

## Extra Uniform Items

### Optional items

- Marian College Blazers (non compulsory)
- Rain jacket with Marian College logo
- Beanie with Marian College logo
- Scarf with Marian College logo



**Marian College blazer with tie**



**Rain jacket**

Marian College introduced a new uniform in 2019. Current Year 7, 8 and 9 students are required to wear the new uniform. Higher levels are welcome to wear this uniform too, noting that students are not permitted to mix items of the former uniform with new uniform.



# R Responsible T Thinking P rocess

## Student Behaviour Support

Marian College will provide students with opportunities to develop self-discipline, ownership, responsibility and respect.

The Responsible Thinking Program (RTP) provides students with the mechanisms and quiet setting to reflect on the behaviours that are impacting their learning and the learning of others. Staff will assist students to develop a plan forward to build the necessary skills for positive engagement.

The Responsible Thinking Program builds mutual respect by encouraging students to see their own actions as behaviours they can control, and demonstrate at an appropriate time and in an appropriate way.

The Responsible Thinking Classroom (RTC) is an important step in this process to ensure the rights of others to learn and the right of the teachers to teach is respected.

## The Responsible Thinking Process (RTP)

Many issues of behaviour concerns can be managed at the lowest level while maintaining the dignity of all, once addressed, the lesson can continue without future issue.

Even with our positive approaches to teaching and supportive positive behaviours, some problem behaviours will still occur.

In 2016, Marian College adopted a whole-school expectation and shared language to address inappropriate or disruptive student behaviours across the College.

Our goal of forming right behaviours and respectful relationships is to provide a supportive community where students can learn from their mistakes and build and restore relationships. Punitive actions, which may belittle, embarrass, harm or humiliate a student are never acceptable at our College.



# Responsible Thinking Process

## First Level

The Responsible Thinking Process uses a series of questions as the first level strategy used by staff which gives students the opportunity to think about their behaviour.

### 1. What are you doing?

This calls the student's attention to the action/disruption and indicates it is inappropriate.

### 2. What is the rule?

This question asks students to articulate the expected behaviour.

### 3. What happens when you break the rule?

This question asks students to articulate the likely consequence if the inappropriate behaviour continues (i.e. the student goes to the Responsible Thinking Classroom).

### 4. Is that what you want?

### 5. What do you need to do now?

This question asks students to identify what they need to do to change their behaviour.

### 6. What will happen if you disrupt again?

The final question clarifies that the student has indeed understood the consequences of any further inappropriate behaviour.

## Second Level

Should any inappropriate behaviour/disruption occur again, the staff member will ask:

1. **What are you doing?**  
(as per Level 1)
2. **What did you say would happen the next time you disrupted?**

This question reminds the student of the consequences they articulated and that in fact, now those consequences will come to pass. (The student moves to the Responsible Thinking Classroom).

In the Responsible Thinking Classroom students will be fully supervised by a staff member to assist students to develop more effective classroom strategies to help them achieve success in that subject area.

Parents will be notified via the school diary whenever their child chooses by their behaviour to attend the Responsible Thinking Classroom (Time-out).

On-going behavioural issues, serious safety breaches or regular attendance in the time-out room, will typically result in discussion with parents and suitable actions taken by the College Leadership.

Parents are encouraged to discuss any matter of concern with your child's TA teacher, to monitor the school diary regularly for notes, and to support positive behaviour and development through discussion of a plan with your child.



# Online Safety

## Staying Safe Online and in Social Media

There is great potential for the use of social media in school communities in terms of educational outcomes and as a means of communication. However, keeping young people safe whilst online is increasingly challenging for parents and schools as technology rapidly develops. A whole-school community approach and commitment to respectful relationships are essential elements to fostering positive communications within our community.

At Marian College we recognise that as teachers and parents we have the ability to serve as positive role models for students in affording all people within our community dignity and respect at all time. We know too, that young people learn by example to manage conflict and disagreement in appropriate and respectful ways that do not harm others. When this does not occur and when there has been little thought for justice or the opportunity of the other party to present their view, the reputation and wellbeing of an individual may be severely damaged. Introducing, modelling and reinforcing positive online behaviours are important components of a student's educational experience. In support of this we offer the following Guiding Principles for our school community.

## Guiding Principles for all Members of the Marian College Community

Online behaviour is the responsibility of every member of the school community. The partnership and shared responsibility among staff, students and family members is an integral feature of good communication to promote a healthy, supportive environment for all students.

At all times, online behaviour should demonstrate respect for the dignity of the human person made in the image of God.

Contentious issues, concerns or disagreements should be discussed directly with the person/s concerned either face-to-face or on the phone in a respectful, calm and courteous manner. Online communication should be avoided wherever possible in these instances to avoid confusion, misunderstanding or misrepresentation of tone and manner. For discussions with the college about an issue involving your child, an email to the class teacher or Teacher Advisor in the first instance to arrange a time to talk is the most appropriate action.

All members of our community should refrain from posting offensive, demeaning, abusive, harassing or discriminatory material.

Students must learn that posting material that may be perceived as damaging to others or the reputation of the college (e.g. commentary about staff, students or parents, using the school logo, photographs of the school, staff or students or other identifying images, or making personal comments that can be identified as relating to school issues is not acceptable without first obtaining the permission of the Principal. Young students need our guidance to understand that what they say online has implications and often consequences.

Online safety is best achieved when there are open discussions and respect between parents and children, school and home, and staff and students about online practices. The Golden Rule is when there exists a perceived concern or contentious issue always telephone the College first to verify the details and to discuss the matter. This alerts the college to the issue especially when there exists some tension or conflict between parties.



## Protecting Your Child Online - Cyber Safety

Teach your child to report all forms of cyber bullying. Save the evidence and block that contact. Make sure they know not to divulge personal information or arrange to meet with people they do not know. If your child uses social media have them share their privacy setting with you and know their 'friends'. Children under 13 should not be on social media networks. Keep computers in a public place.

By understanding more about how your children are connecting online and what they are specifically using technology for, you will be better able to promote safe online behaviours.

For example:

- No technology in bedrooms after a certain suitable hour at night.
- No closed doors when using technology away from family areas.
- Teach your child about the dangers of talking to strangers online.
- Talk openly about their self-confidence and resilience and dispel the notion that affirmations come from strangers online who may either 'like' their actions, looks or lifestyle or make derogatory comments that can potentially harm their self image and worth.

Should you have any queries, or wish to seek further information about how Marian College can support you and your child's safe use of technology, please contact the school.

Other information is available from many sources such as: <http://www.cybersmart.gov.au> and <http://bullyingnoway.gov.au>

## Excursions - Parent Access Module (PAM) and EdSmart

Marian College uses a paperless note system for excursions and other events where we seek parent permissions.

The online 'PAM' and 'EdSmart' permissions remove the inefficiency of paper based permission slips and forms.

- Information and permission forms will be emailed to you.
- You are able to complete the form on line and return instantly.

The EdSmart and PAM systems are designed for ease of use and a paperless existence. Staff are able to know who has completed the forms, granting permission to attend events, those who have viewed the information and those who have not accessed the email.

To make the system as effective as possible we ask that all parents check with the school to make sure that the school has a current email address.

### **SIMON Everywhere App**

The Simon Everywhere App is linked to your unique PAM Account. When an excursion or school activity is created notifications will be sent direct to phones via the App. Plus you will have easy access to all of the great PAM features such as Assessments, Reports, Medical Profiles and more.





*Hospitality  
Welcoming all*

