

Classroom Teacher

Location : Marian College Ararat
Classification : Teacher, Level T1-1 to T2-6
Reports to : Principal, Leadership Team

STATEMENT OF DUTIES	
Commitment to Catholic Education	<ul style="list-style-type: none"> ● An understanding of the ethos of a Catholic school and its mission. ● A willingness to support the College’s values, policies and procedures.
Classroom Teacher	<p>Contemporary Teaching</p> <ul style="list-style-type: none"> ● Employ a variety of Formative Engagement teaching strategies to effectively build student understanding and confidence as independent learners ● Develop a stimulating learning environment to cater for individual learning needs ● Understand and adhere to state and national course requirements including the standards of professionals practice – Australian Standards of Teaching – and the CECV ● Use the Marian College Classroom Expectations document (for staff) as a basis for your teaching ● Use the Student Learning Action Statement as the basis of your classroom expectations of students ● Give appropriate time to lesson planning and organisation ● Keep accurate records of student attendance ● Embrace the use of information and communications technologies to enhance learning ● Engage in learning progress discussions with students, TAs, Heads of House, parents ● Write formal academic reports that conform to the Marian College report writing guidelines and time lines ● Monitor the progress of each student and provide meaningful and regular feedback to each student on their progress

	<p>Curriculum Development</p> <ul style="list-style-type: none"> ● Plan, develop, review and evaluate curriculum in subject areas and at year levels which you teach ● Develop assessment instruments in a collegial manner ● Evaluate digital learning materials and make recommendations to subject coordinators about their implementation ● Create and evaluate online resources for the purposes of enriching the curriculum ● Attend faculty meetings as scheduled ● Maintain and update curriculum in your teaching areas on the L&T Portal <p>Professional Development</p> <ul style="list-style-type: none"> ● Take an active role in the Marian College Professional Learning teams ● Take an active role in the classroom observation process ● Construct an annual professional learning plan and regularly annotate progress ● Have current knowledge of curriculum initiatives in your teaching areas ● Commit to ongoing professional development in your teaching areas ● Be open to researching areas of interest relevant to directions provided in the school's strategic plan ● Continue development of ICT skills as technologies evolve ● Participate in the Annual Review Meeting (ARM) process ● Be an active member of a relevant professional association/network as time/distance permits ● Support collegial learning by acting as a mentor or supervising and supporting a student teacher after consultation with Head of Faculty
<p>Commitment to Child Safety</p>	<ul style="list-style-type: none"> ● A demonstrated understanding of child safety ● A demonstrated understanding of appropriate behaviours when engaging with children ● Be a suitable person to engage in child-connected work ● Must hold or be willing to acquire a Working with Children Check card and must be willing to undergo a National Police Record Check ● Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety ● Assist in the provision of a child-safe environment for students ● Demonstrate duty of care to students in relation to their physical and mental wellbeing ● Exercise pastoral care through your teaching, the TA/House system and other interactions with students in a manner which reflects Marian College values ● Implement strategies which promote a healthy and positive learning environment

General Duties	<ul style="list-style-type: none">● Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures● Attend school meetings and after school services/assemblies, sporting events, mass, community and faith days as required by the Principal● Demonstrate professional and collegiate relationships with colleagues● Support and be involved in the co-curricular program● Proactively encourage students to participate in co-curricular activities● Other duties as directed by the Principal
Skills/Attributes	<ul style="list-style-type: none">● Ability to work as part of a team● Excellent interpersonal and communication skills● Good oral and written communication skills, including ability to communicate with children, parents and the school community● Ability to develop and maintain strong working relationships with key stakeholders● Capacity to work to tight timelines● Proven capacity to work independently● Sound organisational skills including strong attention to detail● Proven time-management skills● Self-motivation