



# Marian College Ararat

## Assessment and Reporting Policy

<b>Policy</b>	Assessment and Reporting	<b>Date for Review</b>	2023
<b>Version</b>	2	Policy Officer	
<b>Date Ratified</b>	10th September 2021	Principal	

<b>Context</b>	Marian College encourages excellence and perseverance in learning. We strive for continuous improvement in the learning culture and support this by providing regular and coherent feedback on student progress through Assessment and Reporting protocols.
<b>Policy Statement</b>	The Assessment and Reporting process will form an integral part of the Learning and Teaching Program and involve students, teachers and parents / guardians. Assessment and Reporting will assist students to evaluate and direct their own learning. Students will receive honest feedback about their progress in a positive and encouraging manner.
<b>Values</b>	<ul style="list-style-type: none"><li>• Learning</li><li>• Compassion</li><li>• Diversity</li><li>• Achievement</li><li>• Communication</li><li>• Excellence</li><li>• Hope</li><li>• Trust</li><li>• Dignity</li><li>• Integrity</li><li>• Justice</li><li>• Recognition</li></ul>
<b>Implications</b>	<ol style="list-style-type: none"><li>1. Contribute to a positive learning culture.</li><li>2. Provide experiences of success for all students by setting achievable outcomes.</li><li>3. Provide constructive feedback in a caring and supportive manner.</li><li>4. Recognise and celebrate individual student achievements.</li><li>5. Ensure students have a full understanding of the assessment and reporting requirements.</li><li>6. Optimise communication between students and parents with teachers about the Assessment and Reporting Process.</li><li>7. Provide challenging, comprehensive and purposeful educational assessment tasks.</li></ol>

	8. Be both formative and summative. 9. Maintain a cumulative record of each student's progress. 10. Meet individual student needs in the development of the Learning and Teaching Program.
<b>Related Policies, Procedures and Legislative Documents</b>	<ul style="list-style-type: none"> <li>• Learning and Teaching Policy</li> <li>• Wellbeing Policy</li> <li>• Student Management Policy</li> <li>• Reference to the VRQA minimum standards           <ul style="list-style-type: none"> <li>o Monitoring and reporting on students' performance               <ul style="list-style-type: none"> <li>▪ Evidence Guide</li> </ul> </li> </ul> </li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• SIMON</li> <li>• PAM – Parent Access Module</li> <li>• TA Reports</li> <li>• Schedule of Assessment</li> </ul>