



# Marian College

## Application for Enrolment



\_\_\_\_\_

First name

\_\_\_\_\_

Middle name

\_\_\_\_\_

Surname

Applying for Year Level: \_\_\_\_\_

In the year 20 \_\_\_\_\_

Current Family

New Family

### Enrolment Policy

Priority of enrolment is given to:

- Catholic children
- Students attending St Mary's Primary School Ararat and St. Patrick's Primary School Stawell
- Students who are presently attending Catholic schools in other areas
- Siblings of current or past students of Marian College

### Requirements for application:

- A copy of your child's birth certificate
- A copy of Semester 2 Grade 5 report
- A copy of your child's last NAPLAN results
- Copies of sacramental certificates (Catholic only)
- A copy of your child's passport visa if born outside Australia and not an Australian citizen

Please ensure that all sections of this form are completed and return to:

The Registrar  
Marian College  
PO Box 314  
ARARAT VIC 3377



# Enrolment Information

Year of entry: <input type="text" value="20"/>	Year Level: <input type="text"/>	Students are enrolled under the name on their Birth Certificate. A photocopy of Birth Certificate MUST be provided.
Student's Surname: <input type="text"/>		
Given Names: <input type="text"/> <input type="text"/>		Gender: _____
Student's Residential Address: <input type="text"/>		
Town: <input type="text"/>	Postcode: <input type="text"/>	
Postal Address: <input type="text"/>		
Date of Birth: ___/___/___	Age: <input type="text"/>	Country of Birth: <input type="text"/>
Place of Birth: <input type="text"/>	Nationality: <input type="text"/> <small>(if born outside Australia see below)</small>	
Language spoken at Home: <input type="text"/>	LOTE Background: <input type="text"/>	
Current school: <input type="text"/>		
First School year: <input type="text"/>	First School attended: <input type="text"/>	
<small>(e.g... 2017, 2018)</small>		

## Born outside Australia (copies of visa and passport are required)

Date arrived in Australia	_____		
Visa Sub Class Number	_____	Visa expiry date:	_____
Passport Nationality	_____	Passport expiry date:	_____
1st Australian School	_____		

Is the student of Aboriginal/Torres Strait Islander origin?

- Aboriginal
- Torres Strait Islander
- Both Aboriginal & TSI
- Neither Aboriginal or TSI

**Citizenship Status:** (Select One)

- Australian Citizen
- Permanent Resident
- Exchange Student
- Temporary Resident
- Refugee or anytime in past 7 years

**Student's Religion:** \_\_\_\_\_ (Sacramental certificates required)

Baptism \_\_\_\_\_  
(Date) (Church and Parish)

Reconciliation \_\_\_\_\_  
(Date) (Church and Parish)

Eucharist \_\_\_\_\_  
(Date) (Church and Parish)

Confirmation \_\_\_\_\_  
(Date) (Church and Parish)

# Enrolment Information

## Number of children in family:

Rank in family: \_\_\_\_\_ of \_\_\_\_\_ (e.g. 1st of 4)

Boys

Girls

## Siblings attending Marian College:

(Please include past students and years of attendance)

\_\_\_\_\_

\_\_\_\_\_

## Future Enrolments for your family

Please note that this is not a formal enrolment and that you are required to undertake the enrolment process for all other siblings.

\_\_\_\_\_ 20\_\_ \_\_\_\_\_ 20\_\_

\_\_\_\_\_ 20\_\_ \_\_\_\_\_ 20\_\_

## Method of Travel to School:

- Walk
- Bicycle
- Car
- Town (local) bus
- Stawell bus
- Beaufort bus
- Moyston bus
- Elmhurst bus
- Navarre bus
- Willaura bus
- Pomonal/Halls Gap bus
- Warrak bus

Distance to school: \_\_\_\_\_kms

## Medical Care

Medicare Number:

Doctor:

Phone:

Name of Health Fund:

## Conveyance Allowance

Will your child travel on the Stawell or Pomonal/Halls Gap bus?  Yes  No

Is your child privately transported 4.8km or more to meet public transport service?  Yes  No

If your answer to either of the above questions is 'yes' please complete the Student Conveyance Allowance Application - Public Transport Travel available on our Website - Enrolment - Bus Form

Every family who travels on a funded school bus (not the town (local) bus) is required to complete a Bus Form and Code of Conduct which is available under Enrolments on our website.

## Parenting Orders

Do any Parenting Orders apply to your family?

No

Resident order

Contact Order

Specific Issues Order

Access Restriction

Expiry date of Order: \_\_\_\_\_

Yes - see right

The Principal requests a copy of any current Parenting Order in order for staff to be aware of risks to your child. Privacy Policy applies.

# Medical Profile

## Anaphylaxis -

If your child suffers from anaphylaxis, a completed Anaphylaxis Action plan with your child's most recent photo is required with this application. Ministerial Order 706 - Anaphylaxis.

## Asthma

If your child suffers from asthma, a completed Asthma Action plan with your child's most recent photo is required with this application. This includes the type, name and dosage of the medication your child uses for asthma.

Has your child experienced any of the following conditions:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Anaphylaxis    | <input type="checkbox"/> Insect allergy        | <input type="checkbox"/> Recurring injuries                           |
| <input type="checkbox"/> Asthma         | <input type="checkbox"/> Haemophilia           | <input type="checkbox"/> Dietary needs                                |
| <input type="checkbox"/> Diabetes       | <input type="checkbox"/> Allergy to medication | <input type="checkbox"/> Takes prescribed medication on regular basis |
| <input type="checkbox"/> Food allergies | <input type="checkbox"/> Migraine              | <input type="checkbox"/> Glandular Fever                              |
| <input type="checkbox"/> Epilepsy       | <input type="checkbox"/> Sight/Hearing loss    | <input type="checkbox"/> Other: _____                                 |

## Social and Emotional Profile

Has your child been diagnosed with any of the following conditions:

- ASD
- Disabilities
- ADHD
- Anxiety
- Severe Language Disorder

## Specialist Services

- Psychiatrist
- Psychologist
- Counsellor
- Occupational Therapist
- Speech Therapist
- Optometrist

**Details** If you have ticked any of the above, please provide further details

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# Learning Profile

Marian College caters for the needs of all students and is able to adapt a specially designed and individual academic program to suit each student.

If the answer is 'yes' to any of the below, please provide a copy of the documentation with this application. This information will assist the Learning Diversity Team to provide further testing, tailored programs and funding applications to enhance your child's learning.

This has no impact on your child's application and all information is kept in the strictest confidence.

Does your child currently receive NCCD funding? Yes No

Does your child currently receive additional support? Yes No

Has your child ever been tested regarding learning needs? Yes No

Has your child participated in special literacy or numeracy programs Yes No

(e.g. S.E.L.L., EMU, Quicksmart, Multi-Lit, Mathsletic, Reading Recovery, )

## How would you describe your child's ability?

(a) to cope with school/class work and home study? \_\_\_\_\_

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(b) to cope with home study? \_\_\_\_\_

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(c) to cope with socializing with her/his peers? \_\_\_\_\_

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## Does your child have any specific health needs that we need to be aware of?

(asthma, allergies, ADHD, anxiety, sight or hearing etc.)

(i) At school/in the classroom - (Please include positive strategies) \_\_\_\_\_

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(ii) Away on an excursion/camp? (Please include positive strategies)

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# Family Information

**Mother/Guardian/Step** Relationship to student:

Name:

Address:

Town:  State:  Postcode:

Phone: Mobile:  Email:

Home:  Work:

Postal Address:

Highest Level of Education:

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or below

Highest Qualification:

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Cert I to IV (includes trade certs)
- No non-school qualifications

Centrelink Payments

- Yes
- No

## Parental Occupation

This classification affects how schools are funded, so it is important that the information provided is accurate. For further guidance, see the Occupation Guide attached.

Occupations are classified according to five categories:

- Group A: Senior Management in large business organisations, government administration and defence, and qualified professionals.
- Group B: Other business managers, arts/media/sports persons and associate professionals
- Group C: Tradesmen/women, clerks and skilled office, sales and service staff
- Group D: Machine operators, hospitality staff, assistants, labourers and related workers
- Group N: Not been in paid work in the past 12 months

Current employer:

Business address:

Current occupation:

Description of role:

(Secondary teacher, Enrolled nurse, DHHS worker, Administration/clerical, Project Management, etc)

Country of Birth:

Nationality:

Religion:

Language spoken at home:

## Your relationship to Marian College

- Are you a former student of Marian College?

Class of \_\_\_\_\_

(Your Year 12 year)

# Family Information

**Father/Guardian/Step** Relationship to student:

Name:

Address:

Town:  State:  Postcode:

Phone: Mobile:  Email:

Home:  Work:

Postal Address:

Highest Level of Education:

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or below

Highest Qualification:

- Bachelor Degree or above
- Advanced Diploma/Diploma
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Centrelink Payments

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(Secondary teacher, Enrolled nurse, DHHS worker, Administration/clerical, Project Management, etc)

Country of Birth:

Nationality:

Religion:

Language spoken at home:

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- Are you a former student of Marian College?

Class of \_\_\_\_\_  
(Your Year 12 year)

# Emergency Contact

**PLEASE NOTE:** The Emergency Contact is NOT the student's parent/guardian. Only Emergency Contacts that are listed will have permission to take the student from the College, unless otherwise by written permission or phone call. Please ensure that you provide Emergency Contacts from the local area, as they must be able to collect the student if required.

**Contact** Relationship to student:

Name:

Address:

Town:  State:  Postcode:

Phone: Mobile:  Email:

Home:  Work:

Religion:

**Contact** Relationship to student:

Name:

Address:

Town:  State:  Postcode:

Phone: Mobile:  Email:

Home:  Work:

Religion:

**Contact** Relationship to student:

Name:

Address:

Town:  State:  Postcode:

Phone: Mobile:  Email:

Home:  Work:

Religion:



# Family Information

## Non-Residential Parent

Relationship to student:

Parenting Order Applicable:

No

Yes (See page 3)

List as Emergency Contact

No

Yes

Name:

Address:

Town:

State:

Postcode:

Phone: Mobile:

Email:

Home:

Work :

Postal Address:

Highest Level of Education:

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or below

Highest Qualification:

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Cert I to IV (includes trade certs)
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Centrelink Payments

- Yes
- No

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Current employer:

Business Address:

Current occupation:

Description of role:

(Secondary teacher, Enrolled nurse, DHHS worker, administration/clerical, project management, etc)

Country of Birth:

Nationality:

Religion:

Language spoken at home:

# Fees

## Billing Details

Please indicate the person that the account is to be sent to:

- Parents/guardians
- Non-residential Parent/guardian
- Split or by special arrangement
- Other

## Fee Payer 1

Name:

Address:

Town:  State:  Postcode:

## Fee Payer 2 (only to be completed if fee payments are to be split between parents)

Name:

Address:

Town:  State:  Postcode:

## Payment Methods

We have several methods of payment including Cash/Cheque, Eftpos, Direct Debit, Credit Card, Centrepay payments and BPay. We offer monthly payment or other payment terms may be accepted upon application to the Business Manager. Unless paying by one of these monthly payment methods then payment in full by the due date is always expected. Failure to pay or make arrangements will instigate recovery action by Marian College.

## Accounts

You will receive an account for the annual fees in late February. A due by date is set on the account statement.

## Change in Circumstances

If financial hardship prevents full payment of fees it is necessary to contact the Business Manager for a confidential appointment to discuss your circumstances. This should be done as soon as possible.

## Holding deposit

Please note that the College requires a \$100 holding fee payable when students receive a letter of offer of a position at Marian College. This fee is deducted from the school fees when the student commences at Marian College.

# Agreement for Enrolment

Marian College embraces the mission of the Church by welcoming the enrolment of all students and families who share their vision and educational philosophy.

Priority of enrolment is given to:

- Catholic children
- Students attending St Mary's Primary School, Ararat and St. Patrick's Primary School Stawell
- Students who are presently attending Catholic schools in other areas
- Siblings of current or past students of Marian College

**By signing the Enrolment Application Form, Parents/ Guardians understand and agree to the following:**

- Full payment of the school fees and other charges.
- To respect and support the Catholic ethos, the Religious Education Program, values, regulations and policies of Marian College.
- To ensure that all communication and correspondence with College staff is undertaken in a polite and respectful manner at all times.
- To comply with the conditions of attendance and to support the College's policies as published on the Marian College website and in the student diary.
- To comply with all Marian College requirements regarding general appearance, wearing the correct Marian College uniform with pride and avoiding extremes in hairstyle, colours and fashion.
- To attend all timetabled classes including extra curricula activities such as Athletics and Swimming Carnivals, Camps and Retreats.
- To pay all fees, levies and incidental costs as nominated when required. Should financial hardship prevent full payment of fees, contact must be made with the Business Manager or Principal.
- To give permission for students to participate in any local excursion within the town boundaries organized by subject teachers within school hours.
- To consent to photos taken at College events and in the course of their study such as classes, Sports Days, Production, guest speakers, socials and camps, the annual College Magazine, newsletters, local media, official Marian College Face Book, website and Instagram pages and in promotional material. Photographs may be used by CEO Ballarat and Kildare Ministries official publications and media platforms.
- To complete the electronic SIMON permission requests to ensure medical information and health alerts are current.

This Enrolment Application Form is a legally binding document. Signing the form is your acceptance of the terms and conditions of the College which includes payment of the school fees. Please be aware that whoever signs the enrolment form is the person legally responsible. It is recommended that regardless of marital status, both parents sign the form. Unsigned forms will not be accepted.

**The Principal reserves the right to cancel enrolment, in consultation with Kildare Education Ministries, of any student whose behaviour or influence is regarded as harmful to the interests of staff, other students and the Marian College Community.**

**Signatures of both parents required:**

Father/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name)

Mother/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name)

# *Strength and Gentleness*



The Registrar  
Marian College  
PO Box 314  
ARARAT VIC 3377  
Phone (03) 5352 3861  
[mbowen@mcararat.catholic.edu.au](mailto:mbowen@mcararat.catholic.edu.au)  
[www.mcararat.catholic.edu.au](http://www.mcararat.catholic.edu.au)